



Student ICT Use and Participation Agreement

General Use

1. I understand it is recommended that I bring my personal BYO iPad to school each day inside its case/cover.
2. I will ensure my iPad is charged and ready to use at the beginning of each school day.
3. I will connect to my teacher's Apple Classroom App when I enter classrooms and stay connected until the teacher directs me otherwise.
4. I will look after the iPad by carrying it securely, walking at all times, keeping food and drinks away from it and keeping it in a safe place eg. Desk.
5. I will ensure my BYO iPad is kept in my school bag on my trip to and from school.
6. I will ensure my SRS iPad is kept at school at all times, placed on charge at the end of the day and not taken home.
7. I will immediately report any accidents or breakages to my parents and teachers.
8. I will only take photos and record sound and video when granted permission by my teacher.
9. I understand that I am not to use any messaging services on my iPad whilst at school.
10. I will follow all staff directions in relation to the use of my iPad.
11. I understand that if any damage to a device is through substantiated negligence of the school, the school will cover the cost of repair. If damage is caused by deliberate or careless actions of a student (owner or others), the costs of repair will be passed onto those involved and necessary behaviour consequences may apply. The decision around the responsibility for repair costs is at the discretion of the Principal.

Content

1. I will use my iPad only to support my school learning program whilst at Palmwoods State School.
2. I will ensure there is adequate free storage available on my device for classroom use. Social networking apps are not permitted, and only appropriate pictures and videos are to be stored on the device.
3. I am responsible to ensure my iPad is backed up.
4. If I do not have an iPad to school, I will follow the above expectations with school owned equipment eg desktop computers, library laptops.

Safety and Security

1. Whilst at school, I will only connect my iPad to DETE's filtered Internet service, Education Queensland's Managed Internet Service only. When devices are used at home, parents are advised to monitor student online activity.
2. Whilst at school, I will only go to websites at school that support my learning activities.
3. I will only use my school email account for mail related to my learning.
4. Electronic messaging, communications and file transfer may be used for educational purposes only, under the direction of my teacher.
5. I will not reveal names, personal details or images of myself or others, online or in electronic communication unless it is safe, and I am authorised to do so (parents and students are encouraged to visit the government eSafety site at <https://www.esafety.gov.au/> and discuss online safety and privacy).
6. I will only take photos and record sound and video when granted permission by my teacher.
7. The school's name, crest or uniform must not be used in any way which would result in a negative impact for the school and its community. I will not post photos, audio, or video of such online.
8. I will use my iPad lawfully and in accordance with the Appropriate Use/Behaviour of School Network guidelines regarding ethical use of equipment, technology, use of legal software, use of the Internet and the protection of personal data.
9. For security reasons, I am not to share account names and passwords with anyone unless requested by Palmwoods State School staff when servicing the iPad.
10. I am responsible for the security and use of my iPad while at Palmwoods State School. Secure storage will be provided in each classroom for students to secure their iPad during lunch and play breaks.
11. If I do not have an iPad to school, I will follow the above expectations with school owned equipment eg desktop computers, library laptops.

I have read and understand the Palmwoods State School BYO iPad Program Charter (found on our school website), above Student ICT Use Agreement and the Palmwoods State School Student Code of Conduct. I agree to abide by the guidelines outlined in these documents.

I am aware that non-compliance or irresponsible behaviour will result in consequences determined by the school.

Name of Student: _____ Student Signature: _____

Name of Parent: _____ Parent Signature: _____ Date: _____

